Vacancy Announcement: Director of Writing and Media Center

Iowa State University is seeking a Director of the Writing and Media Center (WMC), a comprehensive, cross-curricular writing center. The WMC helps students become stronger, more confident communicators. The WMC is a welcoming and inclusive peer tutoring center where friendly Communication Consultants offer individualized assistance to undergraduate and graduate students working on any form of written, oral, visual, or electronic communication. The director provides the overall vision, leadership, strategic planning, fiscal and human resource management, and assessment of the programs and services provided in the rapidly growing center and satellite locations. The director also teaches a tutor/consultant education course in the Department of English, and may be considered for courtesy appointment within the appropriate academic department. Additionally, the director leads staff meetings; envisions and implements workshops, writing retreats, and outreach presentations; and maintains an active research agenda in writing center studies. The WMC director works collaboratively with writing and communication centers in the Graduate College and the College of Business. This position plays a key role related to academic success and retention efforts throughout the university.

As a department within the Dean of Students Office (DSO), the WMC is organizationally aligned within the Division of Student Affairs. This is a full-time, 12-month position with administrative leadership responsibilities within both the WMC and as a member of the DSO management team. Typical working hours are Monday-Friday 8:00 a.m. - 5:00 p.m. The WMC provides over 6,000 in-person consultations annually, serving ~35,000 undergraduate and graduate students at a research intensive, land-grant institution. The Director supervises an Assistant Director, Intercultural Learning Specialist, and a Graduate Assistant Director; and indirectly leads 50+ undergraduate and graduate student staff.

The successful candidate will possess a strong commitment to the philosophy and practice of writing center teaching; excellent oral and written communication skills; knowledge of teaching with technology; knowledge of writing across academic disciplines; excellent interpersonal skills for working collaboratively with diverse students, faculty, and staff; and strong administrative skills. A graduate degree in Composition, English, or any sub-discipline is required for the teaching responsibilities of this position. A terminal degree (PhD or MFA) and prior work experience leading a writing center or similar program designed to improve the communication skills of college students is strongly preferred. Experience teaching and/or working with English language learners will also be considered.

Find more information or apply at: https://www.iastatejobs.com/postings/36442

Located in Ames, IA, Iowa State University is an international land-grant research institution that values open access and respect for the diversity of people and ideas. Iowa State University offers a great environment where students enjoy reaching their potential and discovering their passions. Ranked in the top fifty among public universities by U.S. News & World Report and a member of the prestigious American Association of Universities, the University offers rigorous programs of study within seven academic colleges. The University leverages a highly collaborative institutional culture to create innovative partnerships across academic and student affairs that prioritize student success. With over 35,000 students representing all 50 states and more than 100 countries, student engagement in 900+ student organizations, numerous campus traditions and enthusiastic school spirit Iowa State University is an exciting destination for students, faculty, and staff.